

DEPARTMENT OF FOOD AND AGRICULTURE



Division of Measurement Standards
8500 Fruitridge Road
Sacramento, CA 95826

October 23, 2003

TO: Committee Members
 Interested Parties

SUBJECT: Service Agency Advisory Committee Meeting

The Service Agency Advisory Committee has scheduled a meeting for November 13, 2003, at the California Department of Food and Agriculture, 1220 N Street, Conference Room A-317, Sacramento, CA 95814.

Enclosed is a copy of the agenda, previous minutes, and maps of the surrounding area and locations of the nearest parking facilities. If you have any questions, please contact Ken Lake, Program Supervisor, at (916) 229-3047.

Sincerely,

Ken Lake
Program Supervisor
Service Agency Program
Division of Measurement Standards

Enclosures

RM/ps

Department of Food and Agriculture
Division of Measurement Standards
Service Agency Advisory Committee
1220 N Street, Conference Room A-317
Sacramento, CA 95814
November 13, 2003
9:30 a.m. – 12:00 noon

AGENDA

1. Roll Call
2. Introductions
3. Election of Officers
4. Approval of Previous Minutes
5. Certification periods for Standards Used or Owned
By Service Agencies/Agents
6. “Placed In Service” Notification Time – Degner
7. Committee Members’ E-mail Addresses – Degner
8. State Sponsored Electronic Discussion Board for Registered Agents – Degner
9. Travel
10. Other Business
11. Date of Next Meeting
12. Adjournment